

HEALTHCARE AWARDS 2024

Policy Document



Venus International Foundation

(Regd. Trust in India dated 20 January 2015)

No.1, Ganesh Nagar Main Road, Adambakkam, Chennai – 88

Tel : 044 – 22531502
Mobile : +91 9840556456
Email : contact@venusinfo.org
Web : <https://venusinfo.org/>
PAN : AABTV9686L
GSTIN : 33AABTV9686L1ZN

HEALTHCARE AWARDS POLICY DOCUMENT

Policy Document for the Venus International Healthcare Awards

| | |
|--|---|
| Author Name | Center for Health and Medical Sciences (CHMS) |
| Name of Policy document | Venus International Healthcare Awards (VIHA) |
| Code of Policy document | HA – PD2024 |
| Purpose of Policy document | To provide a framework to enter in to VIHA 2024 at Venus International Foundation (VIF), Chennai, India |
| Approval for this Policy document given by | Governing Council |
| Responsibility for its update | Director of Administration |
| Policy document applies to | To all nominees applying for VIHA 2024 at VIF |
| Date of approval | 1st July 2023 |
| Proposed date of next review | 2nd July 2024 |

TABLE OF CONTENTS

| S. No. | Title | Page No. |
|-----------------|---|----------|
| 1 | Preamble | 4 |
| 2 | The Venus International Award | 5 |
| 3 | The Venus Award Process | 6 |
| 4 | The 7th Healthcare Awards – VIHA 2024 | 7 |
| 5 | General Eligibility | 8 |
| 6 | Award Categories | 9 |
| 7 | Award Criteria | 10 |
| 8 | Call for Nominations | 13 |
| 9 | Judging | 14 |
| 10 | Selection Process | 15 |
| 11 | Important Dates | 16 |
| 12 | Submission | 17 |
| 13 | Award Presentation | 18 |
| 14 | Headquarters | 18 |
| Annexure | | |
| A | The Venus International Meetings | 19 |
| B | Event Registration Fee | 20 |
| C | The 7th Annual Healthcare Summit – AHS 2024 | 21 |
| D | AHS 2024 Registration Fee | 22 |
| E | AHS Entry Conditions | 23 |
| F | Code of Conduct | 24 |

**POLICY DOCUMENT GOVERNING
VENUS INTERNATIONAL HEALTHCARE AWARDS**

1. PREAMBLE

The Venus International Healthcare Awards (VIHA) scheme was instituted in the year 2018 by the Center for Health and Medical Sciences (CHMS) of Venus International Foundation (VIF) are presented yearly during the Annual Healthcare Summit (AHS).

| | |
|------------|--|
| Vision | To celebrate healthcare minds of world |
| Mission | To recognize extraordinary healthcare professionals who are committed to extensive research expertise and services |
| Objectives | To honour individuals who demonstrated Excellence in healthcare through service |

2. THE VENUS INTERNATIONAL AWARD

(Recognition and Reward are the Greatest Asset)

The Venus International Award Recognizes Individuals for their Quality, Reliability and Competence to Apply Knowledge and Skills to carry out specific tasks.

2.1 The Award

The Venus International Award is a Certificate. It's a Non-financial Award. It is a Formal Authentication; A Seal of Approval; A Recognition.

2.2 The Scheme

The Scheme has a Policy, Nomination Application, Expert Committee and Judging Process that are governed by the Board of Trust.

2.3 The Award Policy Document

The Venus International Foundation (VIF) is committed to providing equal opportunity to all with the highest regard to Independence, Credibility, Impartiality, Transparency, Integrity and Confidentiality. The Award Policy document has

2.3.1 Relevance: The Award Schemes are developed in response to sector needs. They are designed to be fit-for-purpose.

2.3.2 Truthfulness: The Award Schemes are developed with the aim that the outcomes achieve the intended results and any communication, is a true and fair reflection of outcomes.

2.3.3 Efficiency: All the components of an Award schemes are structured to deliver measurable, quality outcomes. It contains the necessary requirements to achieve the intended outcomes.

3. THE VENUS AWARD PROCESS

This section describes the Venus International Award processes in steps.

| | |
|-----------|-------------------------------------|
| Step – 1 | Nomination Form |
| Step – 2 | Secretariat Review |
| Step – 3 | Document Review |
| Step – 4 | Preliminary Assessment |
| Step – 5 | Verification |
| Step – 6 | Peer Assessment |
| Step – 7 | Committee's Decision |
| Step – 8 | Declaration to the Nominee |
| Step – 9 | Registration to the Workshop/Summit |
| Step – 10 | Award Presentation |

4. THE 7TH HEALTHCARE AWARDS – VIHA 2024

The 7th Venus International Healthcare Awards – VIHA 2024 (F.No.HA24/SN07/AAP–II) is convened by the CHMS of VIF and will be conducted in accordance with the VIF BOARD MEETING resolution vide F. No. VIF/MIN/BM–II/2023 held on 28th August 2023 at VIF Head Quarters.

Following are the list of Specialties considered for the VIHA 2024.

| S.No. | Specialties | Code |
|--------------|----------------------------|-------------|
| 4.1a | Medical Specialties | MS |
| 4.1b | Medical Super Specialties | MSS |
| 4.2a | Surgical Specialties | SS |
| 4.2b | Surgical Super Specialties | SSS |
| 4.3 | Dental Specialties | DS |
| 4.4 | Pharmacy | PH |
| 4.5 | Nursing | NS |
| 4.6 | Physiotherapy | PT |
| 4.7 | Occupational Therapy | OT |
| 4.8 | Allied Health Sciences | AH |
| 4.9 | Biomedical Sciences | BM |
| 4.10 | Public Health | PB |

5. GENERAL ELIGIBILITY

The award is applicable to healthcare professionals of any nationality in the age group of 29 – 75 years. The nominee must have completed a recognized Post Graduate/Doctorate Degree or its equivalent.

5.1 Issues Affecting the Eligibility:

The healthcare professionals are eligible to submit their nominations for VIHA 2024 provided that there are no adverse outcomes (all findings) by the CONCERN AUTHORITY due to

- a) Misconduct
- b) Deficient professional performance
- c) Criminal conviction
- d) Caution and formal warnings
- e) Disciplinary action by the Employer

5.2 Evaluation Criteria

Exceptional Practice – Selfless Dedication and High Standards of Commitment – Distinct Innovations and Initiatives in Patient Care and Wellbeing – Policy Making and Planning in Healthcare Establishments – Contributions to Safety and Quality – Novel and Effective Treatment Methods.

Note: Healthcare Professionals

An active Full-time Regular 'Healthcare Researchers and Professors, Clinicians/Physicians, Dentists, Pharmacists, Nurses, Therapists' working in a Government or Private Teaching Hospitals/ Clinical Establishments/ Laboratories/ Research/Academic Institutions.

6. AWARD CATEGORIES

This section describes categories of 7th Venus International Healthcare Awards (VIHA 2024).

| S.No | Categories | Code |
|------|--|---------|
| 6. 1 | Award for Excellence | AE |
| 6. 2 | Professor of the Year | PY |
| 6. 3 | Outstanding/Young Researcher | OR/YR |
| 6. 4 | Outstanding/Young Clinician | OC /YC |
| 6. 5 | Outstanding/Young Dentist | OD/YD |
| 6. 6 | Outstanding/Young Pharmacist | OP/YP |
| 6. 7 | Outstanding/Young Nurse | ON/YN |
| 6. 8 | Outstanding/Young Physiotherapist | OPT/YPT |
| 6. 9 | Outstanding/Young Occupational Therapist | OOT/YOT |

7. AWARD CRITERIA

This section describes criteria of 7th Venus International Healthcare Awards (VIHA 2024).

7.1 Award for Excellence

This award is established in 2018 and has been conferred for a remarkable healthcare professional who demonstrated a track record of exceptional practice/research, selfless dedication and sustained high standards of commitment that are reflected by the distinct innovations/initiatives in the patient care/wellbeing.

Criteria

- The nominee must be well-known nationally or internationally and should have a track record of sharing his/her expertise with other professionals as documented by presentations, authorship of articles/papers/reference materials.
- The nominee must have made a contribution to leadership, policy making and planning in healthcare research and establishments.
- The nominee must be above 44 years of age and at least have 20 years of service as on 1st July 2023.

7.2 Professor of the Year

This award is established in 2018 and has been conferred for a remarkable healthcare teaching professional who demonstrated exceptional academic records and a commitment to high standards of professional life, contributions to the Institution and initiation of new services for students, faculty and other members of the community.

Criteria

- The nominee must have track record of sustained excellence in Institution initiatives that have had a significant impact on healthcare education and research. Contributions through leadership in faculty governance or administrative work, development of a new program, integration of innovative approaches to learning and publications (articles and books).
- The award is open to any full-time faculty member working in an Academic Institution in the regular, research and teaching.
- The nominee must be above 50 years of age and at least have 20 years of service as on 1st July 2023.

7.3 Outstanding Categories

This award is established in 2018 and has been conferred for healthcare professional who demonstrated a track record of contributions to Hospital / Institution / Lab that advances the safety and quality of patient care and well being.

Criteria

- The nominee must have successfully introduced novel or effective treatment/research methods resulting in high standard of quality delivery and are recognized by their peers.
- The nominee must be above 34 years of age and at least have 10 years of service as on 1st July 2023.

7.4 Young Categories

This award is established in 2018 and has been conferred for healthcare professional who demonstrated a track record of contributions to Hospital / Institution/ Lab that advances the safety and quality of patient care and well being.

Criteria

- The nominee must have successfully introduced novel or effective treatment/research methods resulting in high standard of quality delivery and are recognized by their peers.
- The nominee must be above 27 years of age and at least have 5 years of service as on 1st July 2023.

8. CALL FOR NOMINATIONS

The process for VIHA commences with the release of “Call for Nominations”.

The 7th Healthcare Awards – VIHA 2024 invites nominations vide F. No. VIF/CFN/HA/2024 opened on 19th September 2023 from Healthcare Professionals, Researchers and Professors working at Teaching Hospitals/ Clinical Establishments/ Laboratories / Research/ Academic Institutions with a recognized qualification.

Further information, nomination form, eligibility, documents and formats are available electronically on the official website: <https://venusinfo.org/medical.html>

9. JUDGING

The VIHA 2024 judging is a peer review process. The panel (from diverse backgrounds, working individually) is instructed to score entries from 0 to 100, using the criteria (as mentioned in the section 3 and 5).

9.1 The panel aggregates scores and determine the category. The panel decision is final and binding.

9.2 For the VIHA 2024, for each Category/Specialty (Eg. Excellence in Cardiology) the expert committee will select 2 Nominees. However the Apex Committee reserve the rights to honour less or more than 2 nominees in any category who meet standards set by the expert committee.

9.3 The committee will use discretion if an individual is nominated for two concurrent awards and will move the nomination to appropriate category based on their judgment.

9.4 If a nominee meets the criteria for an award, other than the one nominated for, the committee will be deciding to move the nomination to a suitable category.

10. SELECTION PROCESS

This section describes the total VIHA 2023 processes in steps

Step – 1: Screening process (preliminary assessment) of nomination

Step – 2: Acknowledgement intimation to the Nominee

Step – 3: VIHA team may ask proof for credits mentioned in the CV (Optional)

Step – 4: Cross verifying the documents and forwarding it to the committee

Step – 5: Selected nominees will be communicated with a formal letter

Step – 6: AHS 2024 Registration (Refer Annexure – B)

Step – 7: Release of the winners list in the official webpage

Step – 8: Official Invitation Letter will be sent to the Award Winner

Step – 9: Award Presentation Ceremony

Step – 10: Summary of the AHS 2024 will be floated in official webpage

11. IMPORTANT DATES (Revised)

| | | |
|------|--------------------------------|-------------------------|
| 11.1 | Entries Open | 20 September 2023 |
| 11.2 | Closing date | 27 April 2024 |
| 11.3 | To submit supporting documents | 29 April 2024 |
| 11.4 | Announcement of Winners | On or before 9 May 2024 |
| 11.5 | Award Presentation | 20 July 2024 |

12. SUBMISSION

A working professional can nominate an 'Eligible Individual' (or Self Nominate) for the VIHA 2024.

Following are the list of documents to be submitted for nomination

| | |
|------|---|
| 12.1 | The filled nomination application in PDF/.Doc/.Docx format |
| 12.2 | Duly completed curriculum vitae (of any format/pages) |
| 12.3 | Passport size photograph (JPEG/PNG format) |
| 12.4 | Copy of Degree Certificate (PG or PhD) in PDF/JPEG format |
| 12.5 | Copy of Registration Certificate (s)/ License (s) if applicable |
| 12.6 | Copy of Workplace ID (PDF/JPEG format) |

- Note: 1

Submit each nomination electronically to:

viha2024@venusinfo.org (AND) directorvifindia@gmail.com

- Note: 2

The VIHA 2024 no longer requires a hardcopy of the application.

- Note: 3

Non-compliant nominations will not be accepted for process.

13. AWARD PRESENTATION

The 7th Venus International Healthcare Awards – VIHA 2024 will be celebrated on 20 July 2024 at Green Park Chennai, India.

The Awards will be bestowed to the Winners by the BOARD OF TRUSTEES of Venus International Foundation.

14. HEADQUARTERS

The administrative office for servicing the authority will be the

Office of the Chairman,
Venus International Foundation,
No.1, Ganesh Nagar Main Road,
Adambakkam,
Chennai – 600088, Tamilnadu, India.

Tel : 044 – 22531502
Mobile : +91 9840556456
Email : contact@venusinfo.org
Web : <https://venusinfo.org/>
PAN : AABTV9686L
GSTIN : 33AABTV9686L1ZN

THE VENUS INTERNATIONAL MEETINGS

(Today, convergence is the new innovation)

Today, convergence is new innovation as meeting new contacts and learning drives professional development. In the Venus meetings, likeminded professionals gathering together with a common interest and specific objectives in one place at one time, with expert thinkers from Government, Industry and Academia. This enhances globalization and emerges as a knowledge and innovation hub. Our meetings serve as an important part of learning and developing new skills (beyond the immediate economic impact).

What a participant will get out of attending a VIF Meeting?

With the aim of leveraging science and technology via generating new knowledge and better understanding, VIF conducts multidisciplinary Annual Meetings (Type: Scientific Conference and Awards) to cultivate the vibrant exchange among communities and to engage delegates in new ways on different levels to connect People to People – People to Ideas – People with Markets – People with Opportunity. Hence the participant will get:

1. Experiential Learning

Opportunities to Hear New Ideas, Information, Tools from Experts – To share experiences with and get feedback from peers in a cordial and collaborative setting – Greater focus

2. Networking

To consult relevant topics face to face with professionals working in same field – Build relationships/partnerships – Win Win for all (Note: Professional Growth and Career Development Interactive Opportunities during Live Meetings can't be duplicated online).

3. Motivation and Celebration

Acknowledgement and Celebration of Achievements – A Recognition and Testimony that will Enhance Credibility, Reputation, Pride and Raise the Visibility of Success – Additional Proof of Hard work – Generates Impulses and Encourage for Better Performance

EVENT REGISTRATION FEE

VIF workshops are self-supporting event and the event registration fees are the major source of revenue for running the event. Following expenses of the events are covered by the event income (registration fees from the participants) and Foundation operating funds

1. Office Requirements

- a) Office Rent, Maintenance, HR Compliance and Stationery
- b) Website Design (Domain, Hosting, SSL Certificate, Template/Theme, Content, Integrations & SEO etc)

2. Information Technology (IT) Infrastructure

- a) Hardware (Personal Computers, Routers, Switches, and other equipments)
- b) Networking (Internet connectivity, Network enablement, Firewalls & security, Routers, Switches & Cables)
- c) Software, Modular Office Workstation and Surveillance/Security Cameras

3. Operations

- a) Electricity, Telephone, Internet and Employees (Salary/Benefits)
- b) Google Workspace, Taxes, Accounting and Auditing fee
- c) Printing and Materials

4. Floor Expenses on the day of Event

- a) Venue Hire/Hall Expenses, Logistics, Additional Staff & Labor
- b) Audio Visual Equipment/Major Rentals & staff
- c) Printing & Signage, Banners and Backdrops
- d) Stage Decoration, Photography, Food & Beverage
- e) Gifts/Premiums, Packing and Postage

5. Website Maintenance

- a) Ensuring the proper functioning of the Website
- b) Regular checking for issues and making updates in the Website
- c) Backing up the Website Data
- d) Renewal of Website Domain, Hosting and SSL Certificate etc

The 7th Annual Healthcare Summit – AHS 2024
<https://venusinfo.org/medical/2024/ahs.html>

The Annual Healthcare Summit (AHS) provides a forum for talented multidisciplinary healthcare professionals to collaborate in high-quality health services research and practices. It supports collaborative relationships to create and disseminate new scientific knowledge that will help to generate impactful research about the safety and quality, efficiency, and effectiveness of healthcare in order to inform and shape healthcare practice.

The 7th Annual Healthcare Summit – AHS 2024 (Event Type: Scientific Conference)) is convened by the CHMS of VIF and conducted in accordance with the VIF BOARD MEETING resolution vide F. No. VIF/MIN/BM–II/2023 held on 28th August 2023 at VIF Head Quarters. The AHS 2024 invites Healthcare Professionals, Researchers and Professors working at Teaching Hospitals/Clinical Establishments/ Research Laboratories/ Academic Institutions.

Theme: “To focus on early disease detection, personalized treatment and prevention”

▪ **Paper Submission and Guidelines:**

The AHS 2024 seeks original, high-quality proposals describing the research and results that contribute to advancements in their major research areas. Each abstract paper should have at most 2 pages, including figures, tables and references.

▪ **Publications:**

All selected and registered research papers will be published in AHS 2024 Conference proceedings with ISBN.

▪ **Previous Event**

6th Healthcare Summit: <https://venusinfo.org/medical/2023-ahs.html>

AHS 2024 REGISTRATION

The AHS is organized every year at Chennai city and it is a self-supporting program. The summit registration fees are major source of revenue for conducting the event. All the expenses (Administrative – Materials and Hall – Service Tax and Accounting – Website Design and Maintenance) of the summit are covered by event income (registration fees from delegates) and Foundation operating funds.

1. Registration Fee

The AHS 2024 Registration Fee for delegates working in

| | |
|------------------------------------|------------|
| ▶ Foreign Hospitals / Institutions | USD 610 |
| ▶ Indian Hospitals / Institutions | INR 14,900 |
| ▶ Additional Banquet | USD 60 |

The registration includes access to all sessions and invited speakers, participation certificate and one high buffet lunch coupon and breaks. The registration does not include travel and accommodation cost of delegates.

2. AHS Activities Covered

The registration fees collected will also supports the long term development of the summit and to keep the AHS format viable by ensuring that infrastructure and services are in place from year to year. Following are some of the activities covered

| | |
|----------------|---|
| ▶ Publications | Summary of the Summit in the Official Website |
| ▶ Website | Design AND Maintenance |
| ▶ Taxes | GST, Income Tax AND Auditing |

ENTRY CONDITIONS – ENTRY BY INVITATION ONLY

For the "Comfort, Safety and Enjoyment" of all delegates attending this event, Please be advised of the following norms.

Entry to the venue is subject to complying the conditions and we appreciate your help to make this happen.

1. Entry

1.1 The Registered Delegate can collect the VALID ENTRY TICKET from the Registration Desk.

1.2 The Guests/Accompanying Persons must have a VALID ENTRY TICKET to enter the Event Hall. The Delegates can get required number of Entry Ticket at the Registration Desk.

2. Refusal of Entry or Ejection

2.1 Failure to produce/show a VALID ENTRY TICKET may result in refusal of entry.

2.2 Any person found not to be wearing an official event wristband/ID Card will be ejected from the event.

2.3 Any person gaining unauthorized access or causing a disturbance or refusing to comply with requests from Security/Staff will be ejected from the event.

2.4 You will be responsible for your belongings, do not leave them unattended. Possessions may be searched before entering the venue, during the event or when leaving the venue. If you refuse to participate in searches, you may be denied entry or asked to leave the venue.

The entry conditions apply to all. Pass-outs may not be available at all times. Re-entry to an event venue (Hall) will be with a VALID ENTRY TICKET only.

CODE OF CONDUCT

1. Dress Code

- 1.1 Professional appearance is an important aspect and the clothing must conform to a reasonable standard of decency relevant to the event.
- 1.2 The Delegates, Guests and Accompanying Persons must be appropriately dressed.

2. Code of Conduct

- 2.1 The behavior can influence the experience for you and others at an event and we expect a high standard of behavior at our venue. Consider other delegates when using mobile devices. During the Technical Sessions and ceremony they should be turned off or on silent.
- 2.2 At Venus, we are committed to providing a Friendly and Welcoming Environment for all, regardless of gender, ability, ethnicity, socioeconomic status, and religion (or lack thereof).
- 2.3 Participate in an authentic, active and collaborative way, so as to contribute to the health and longevity of this event.
- 2.4 Exercise consideration and respect in your speech and actions. Refrain from demeaning or discriminatory behavior.
- 2.5 Kindly mind your surroundings and fellow participants. Alert event organizers if you notice a violation of this code of conduct.